

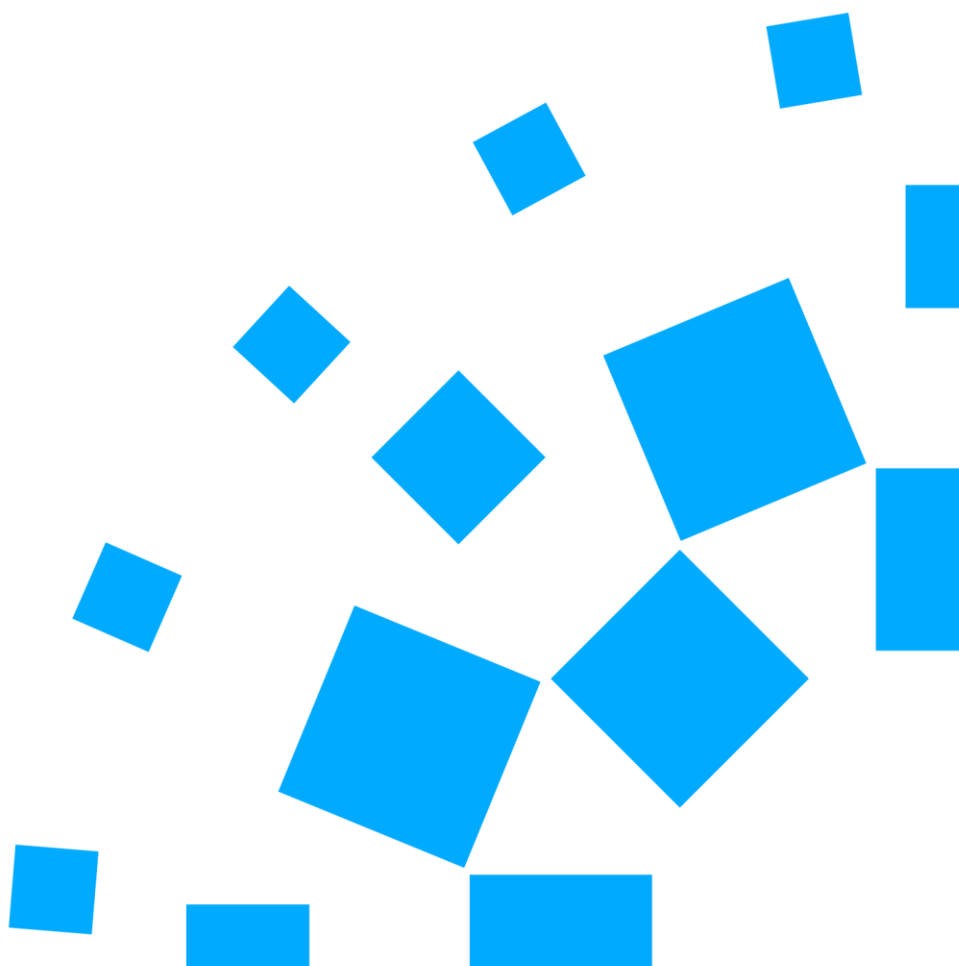
Product Licence Schedule

Rape and Serious Sexual Offences Investigative Skills Development Programme (RISDP)

Ref. no.: PL-D-132

Version: 1.0

Date: August 2023



Product Licence Schedule: Rape and Serious Sexual Offences Investigative Skills Development Programme (RISDP)

1. Introduction

- 1.1 This product licence schedule forms part of the College of Policing's (the 'Licensor's') consolidated licence. It articulates the terms and conditions which relate specifically to this Product but **must** be read in conjunction with the consolidated licence. A copy of the consolidated licence can be found at: <https://www.college.police.uk/career-learning/licensed-products>.
- 1.2 A list of all the Licensor's licensed products (and licence fees for organisations who are not a Home Office Police Force) as well as Product Licence Schedules for each Product is published [online](#) (excluding any police sensitive products). Licensees are also able to search whether their organisation has a consolidated licence and which products they are licensed to use/deliver at: <https://www.college.police.uk/career-learning/licensed-products>.
- 1.3 The College's work is organised into four portfolios and its people are organised into professional communities and business units (enabling services). Responsibility for this **Product** (the 'Rape and Serious Sexual Offences Investigative Skills Development Programme (RISDP)') sits within the Engagement and Implementation professional community.
- 1.4 For enquires regarding this Product please contact Sharon Stratton, Policing Standards Manager for Public Protection, College of Policing Ltd. Email: Sharon.stratton@college.police.uk.
- 1.5 For enquiries about licensing please contact the Copyright and Licensing team at: Copyright&Licensing@college.police.uk

2. Background

- 2.1 RISDP is an interim programme, developed in response to the findings of Operation Soteria Bluestone, it provides the minimum level of training to existing or new rape and serious sex offences (RASSO) investigators, who have not received specialist training to ensure that can deliver an acceptable level of service to victims of these very serious crimes. The standard RASSO investigator pathway, PIP2 and Specialist Sexual Assault Investigators Development Programme (SSAIDP), provides a higher level of specialist training and forces should continue to use PIP2 and SSAIDP as a pathway to the specialism for those cohorts who do not fit the target audiences. Investigators who have received current SSAIDP training might be supported with this programme as CPD.

- 2.2 This programme has been developed to respond to the findings from Operation Soteria Bluestone researchers examining the policing response to RASSO. Many investigators they spoke to had little or no specialist training in RASSO. This programme aims to support the rapid upskilling of investigators as part of the project.

3. Licensed Purpose

- 3.1 Subject to the licence terms, this Licence enables the Licensee to deliver the Product to the Permitted Audience.
- 3.2 This Product contains sensitive personal data for which specific consents have been given by individuals to the College, in accordance with the DPA/GDPR legislation, and may only be used for the Licensed Purpose.

4. Licensed Resources (as updated from time to time)

- 4.1 The programme is modular and consists of online and in person sessions. Learners must complete the learning sequentially. Modules 4, 8 and 9 are 'in person' and Learners cannot attend those sessions unless they have completed the preceding online modules.
- Rape and Serious Sexual Offences Investigative Skills Development Programme (RISDP) Programme Specification RISDP_PS_001_PDF
 - RASSO Welcome video COP_DS_683_O_VID_001_01_01
 - RASSO Module 1: Offending Begins with Offenders PRO_RASSO_43_01_02
 - RASSO Module 2: Offending Relationships COP_DS_666_O_EL_001_01_00
 - RASSO Module 3: Victimisation COP_DS_667_O_EL_001_01_00
 - RASSO Module 4 Trainer Guide RISDP_TR_001_DOC
 - RASSO Module 4: Investigative Strategies: Applying the Whole Story approach PowerPoint RISDP_TR_002_PPT
 - RASSO Module 4 Workbook RISDP_LR_002_DOC
 - RASSO Module 4: Sarah Video (15 min Version) RISDP_TR_003_VID
 - RASSO Module 4: Sarah's Story – Short Version COP_DS_684_O_VID_001_01_00
 - RASSO Module 5: Reasonable Lines of Enquiry COP_DS_668_O_EL_001_01_02
 - RASSO Module 6: Victim support COP_DS_669_O_EL_001_02_00
 - RASSO Module 7: Engagement, Communication and Interviewing COP_DS_670_O_EL_001_01_00
 - RASSO Module 8 Trainer Guide RISDP_TR_004_DOC
 - RASSO Module 8: Communication Practice PowerPoint RISDP_TR_005_PPT
 - RASSO Module 8 Workbook RISDP_LR_003_DOC
 - RASSO Module 9 Trainer Guide RISDP_TR_006_DOC

- RASSO Module 9: Staff and Officer Wellbeing PowerPoint RISDP_TR_007_PPT
- RASSO Module 9 Resource Pack RISDP_LR_004_DOC
- RASSO Module 10: Offender Disruption COP_DS_671_O_EL_001_01_00
- RASSO Module 11: CPS and Disclosure COP_DS_672_O_EL_001_01_00

5. Applying for a Licence and access to Licensed Resources

- 5.1 Organisations wishing to apply for a licence should submit an expression of interest by email to the Licensor (refer to section 1.4 for contact details).
- 5.2 Licensee's trainers shall only be granted access to the full suite of licensed resources once they have successfully attended the College of Policing Train-the-Trainer event for this Product. To find out when the next Train-the-Trainer event is and/or if your organisation already has trained trainers, please contact BusinessSupportAdmin@college.police.uk.
- 5.3 Once a trainer has been trained, the full suite of licensed resources can be seen and accessed under 'Specialist Learning Programmes - Conducting Investigations' on College Learn (the Licensor's online learning management system) provided by the Digital, Data & Technology (DDaT) team.

6. Government Security Classifications (GSC)

- 6.1 The licensed resources in this Product are classified as OFFICIAL under the Government Security Classifications and are to be handled accordingly.

7. Proprietary Information and Security

- 7.1 The licensed resources in this Product are designated as Confidential Information and must be treated as confidential and safeguarded accordingly (consolidated licence clause 5 refers). For the avoidance of doubt, this includes but is not limited to the uploading of tactics or curriculum materials to corporate or personal websites, social media, or other social platforms, or making available at events or open days.

8. Product enquiries and requests for disclosure under the Freedom of Information Act (FOIA) and Criminal Procedures and Investigations Act (CPIA)

- 8.1 All enquiries relating to this Product must be referred to the Licensor promptly.
- 8.2 Licensees who are subject to requests for disclosure under FOIA or CPIA are required to consult the Licensor before disclosing any of the Licensor's Products which are either

classified as OFFICIAL-SENSITIVE or above under the GSC or contain police tactics and must use all reasonable endeavours to secure exemptions from disclosure.

9. Licence Term

- 9.1 The licence term for this Product ends on 31 March 2024.

10. Licence Fees

- 10.1 There is no licence fee for Home Office Police Forces to use this Product.
- 10.2 An annual licence fee of £564 applies from 1 April 2023 to 31 March 2024, to Licensees who are not Home Office Police Forces.
- 10.3 The Licensor reserves the right to impose charges in relation to the Train-the-Trainer events on a cost recovery basis.
- 10.4 Any support required by the Licensee to use/deliver this Product will be charged at a daily rate to be agreed by both parties.

11. Use in Licensee's Own Products

- 11.1 Not permitted

12. Use of Licensor's Logo and Copyright Assertion Notice

- 12.1 Removal of the Licensor's logo or any copyright protection from the licensed materials is prohibited.

13. Permitted Audience

- 13.1 Where the Licensee is a Home Office Police Force, the Product may be used to provide training to its Internal Staff and also to other Home Office Police Forces personnel.
- 13.2 Where the Licensee is not a Home Office Police Force, the Product shall only be used to provide training to its Internal Staff on a non-commercial basis, except as expressly authorised under the Licence.
- 13.3 Licensees must obtain prior written approval from the Licensor to extend the Permitted Audience, whether on a commercial or non-commercial basis by submitting a [Permission Request Form](#).

14. Commercial Use

- 14.1 Where the Licensee is a Home Office Police Force, the Licensee is permitted to cross-charge other Home Office Police Forces up to Full Cost for the delivery of services utilising the Product to the Permitted Audience.
- 14.2 Where the Licensee is not a Home Office Police Force, the Product shall only be used to provide training to its Internal Staff on a non-commercial basis.
- 14.3 Except as permitted above this Product shall not be used to generate income without the Licensor's prior written permission.

15. Sharing/Outsourcing

- 15.1 Except as permitted in this Licence this Product shall not be shared with third parties without the Licensor's prior written permission.

16. Adapting/Modifying

- 16.1 This Product (excluding e-learning and any other digital content produced by the Licensor including videos, audio files, games, animations) may be marginally adapted for local contextualisation purposes thereby creating a local version of the Licensor's Product.
- 16.2 Where the Product has been marginally adapted Licensees may continue to use the Licensor's logo/branding (and add their own logo if they choose) but shall mark the new materials as being modified from the Licensor's original materials and acknowledge that these materials are not accredited by the Licensor.
- 16.3 Modified versions of the Product shall only be used for the original Licensed Purpose and Permitted Audience.
- 16.4 The Licensor does not accept responsibility for any modifications or any change to the meaning of the Product as a result of any modification.
- 16.5 Licensees shall not re-purpose or make changes (except contextualisation changes as described in clause 16.1) to the Product without the Licensor's prior written approval.

17. Product Improvements

- 17.1 Where the Licensee identifies any product improvements, including areas where the licensed resources are out-of-date or incorrect, these should be told to and shared with the Licensor (see section 1.4 for contact details).

18. Supplementary Materials

- 18.1 Any additional materials created or used by the Licensee to supplement the Product cannot be validated or endorsed by the Licensor.

19. Permission Requests

- 19.1 Licensees shall request permission to use this Product outside these licence terms by submitting a [Permission Request Form](#) to the Copyright and Licensing team at: Copyright&Licensing@college.police.uk, at least 10 working days before contract and/or commencement.

20. Territory

- 20.1 Where the Licensee is a Home Office Police Force, this Product shall only be used within England and Wales. For the avoidance of doubt, this excludes the States of Guernsey, Jersey and the Isle of Man.
- 20.2 Where the Licensee is not a Home Office Police Force, this Product shall only be used within the Licensee's Official Business Premises.

21. Trainer Standards

- 21.1 Licensees delivering this Product shall ensure all their trainers meet the Police Sector Standards for Training of Trainers, as appropriate. The standards can be found on the Licensor's [Training Essentials Programme \(TEP\) webpage](#), under the 'Additional documents' title in the Key Details table.
- 21.2 Licensee's nominated trainers delivering the trainer-led RISDP modules shall meet the following criteria:
- The Police Sector Standards for the Training of Trainers (as per clause 21.1).
 - Have completed all 8 of the RISDP online modules.
 - Have attended or watched on Knowledge Hub Dr Patrick Tidmarsh's masterclasses developed as part of Operation Soteria Bluestone.
 - Have a basic understanding of the 'Whole Story' approach to RASSO.
 - Have successfully completed the College's RISDP Train-the-Trainer programme.
- 21.3 All trainers are responsible for maintaining their occupational knowledge of subjects within RISDP via continuing professional development (CPD), in line with national and organisational requirements.

22. Police Service Quality Management System (PSQMS)

- 22.1 The PSQMS is the Licensor's online software application used to manage quality assurance in line with the national policing curriculum. Where the Licensee is required to undertake a self-assessment to demonstrate to the Licensor that it meets the required standards set by the Licensor, the Licensor hereby grants the Licensee a licence to access and use the PSQMS solely for this purpose.
- 22.2 Guidance materials to support the use of the PSQMS and Terms of Use can be obtained from: PSQMS.Enquiries@college.police.uk.
- 22.3 The PSQMS is hosted on the secure police CJX system via:
<https://psqms.college.police.uk>.

23. Delivery Standards and Assurance

- 23.1 The learning standards for the Product are defined in the national policing curriculum (NPC). The national policing curriculum is supported by a wide range of management and trainer resources, including where appropriate programme specifications and trainer guides. Licensees shall ensure they are using the latest versions of these documents. These are accessible from College Learn: <https://www.learn.college.police.uk>.
- 23.2 Where the Licensee is a Home Office Police Force, Licensees shall monitor their use or delivery of the Product in line with the requirements of the Police Service Quality Assurance (PSQA) Scheme. Further information on the Scheme can be obtained from: PSQA.Enquiries@college.police.uk.
- 23.3 A copy of the Police Service Quality Assurance (PSQA) Scheme handbook is accessible from College Learn: <https://www.learn.college.police.uk>.
- 23.4 Where the Licensee is not a Home Office Police Force, the Licensee may either monitor their use or delivery of the Product in line with the requirements of the Police Service Quality Assurance (PSQA) Scheme or apply their own quality assurance process to ensure the integrity of the Product and any delivery requirements specified in this Licence. Licensees may be required to evidence their quality assurance processes on receipt of a request for such from the Licensor or an authorised representative.
- 23.5 The Licensor may require Licensees to participate in national PSQA audits. If this Product is selected for auditing, the Licensee shall co-operate with the Licensor in conducting the auditing exercise and undertakes to ensure that its staff comply with its obligations under this clause.

- 23.6 Use or delivery of the Product shall be in accordance with the relevant programme handbook or programme specification. For the avoidance of doubt, this Licence shall take precedence over the handbook and any supplementary guidance documents.
- 23.7 In accordance with consolidated licence clause 4.1.9 the Licensor has access at all reasonable times to oversee the Licensee's use of the Product to ensure compliance of the current delivery standards and licence terms.
- 23.8 Licensees shall provide the Licensor with any licence related management information (including but not limited to the number of courses delivered and/or number of Learners/users of the Product) that the Licensor determines is appropriate for the purpose of monitoring activity under the licence, as required under the product licence or on request.

24. Special Conditions

- 24.1 Clause not used

25. Prior Experience, Pre-requisite and/or Co-requisite Learning

- 25.1 There are no mandatory pre and/or co-requisite requirements for this Product